

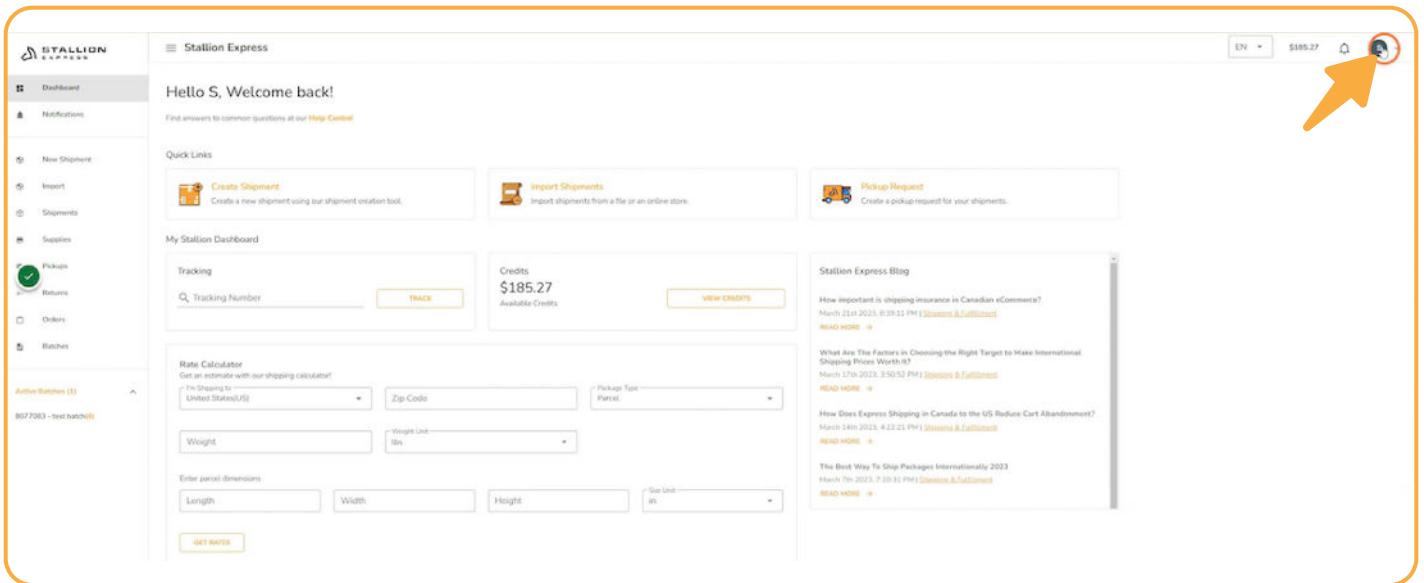
HOW TO SET-UP YOUR WEIGHT SCALE SETTING





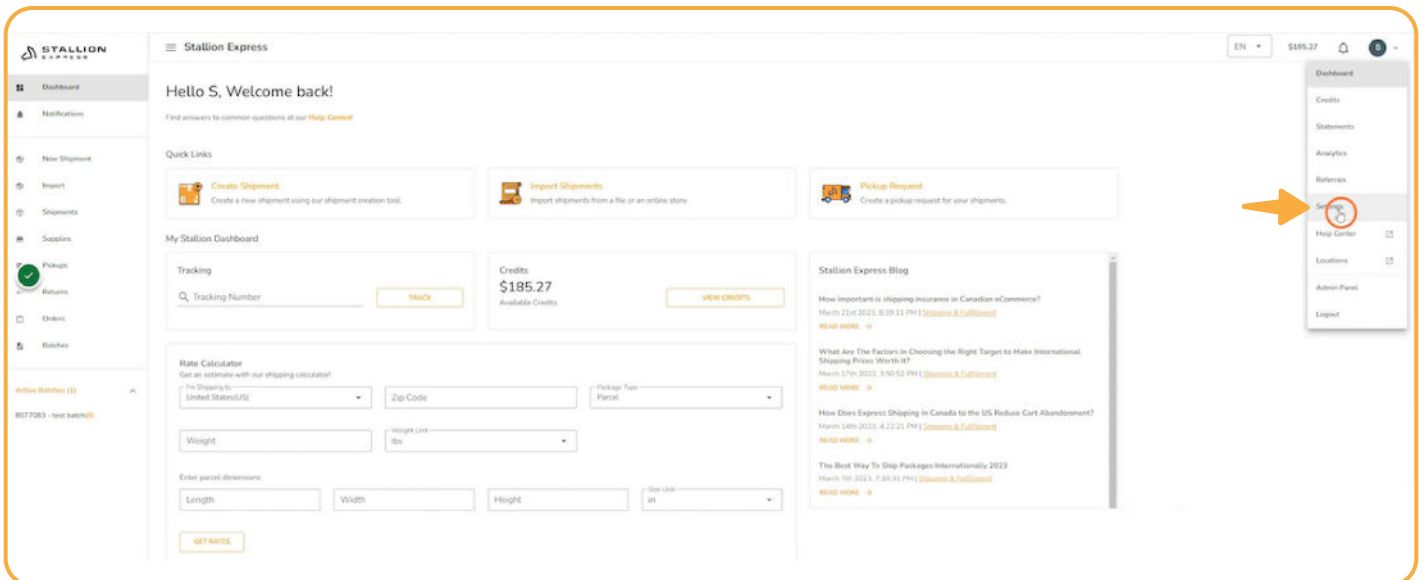
STEP 1

From your account, click **your profile icon**.



STEP 2

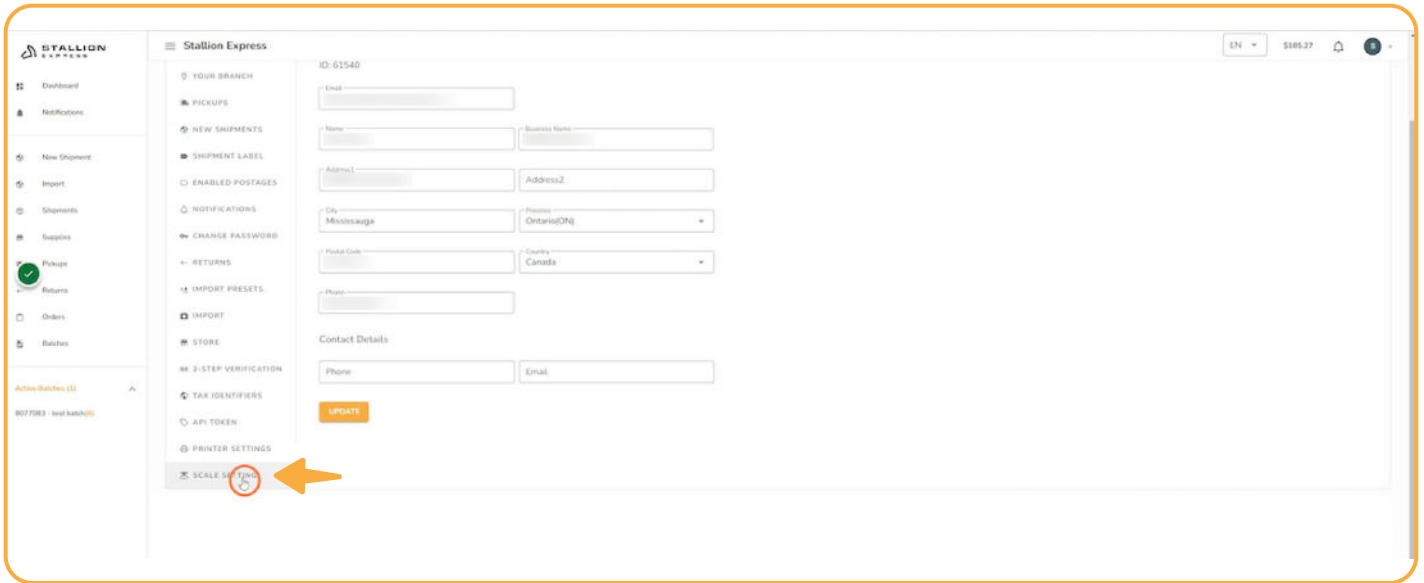
Click **Settings**.





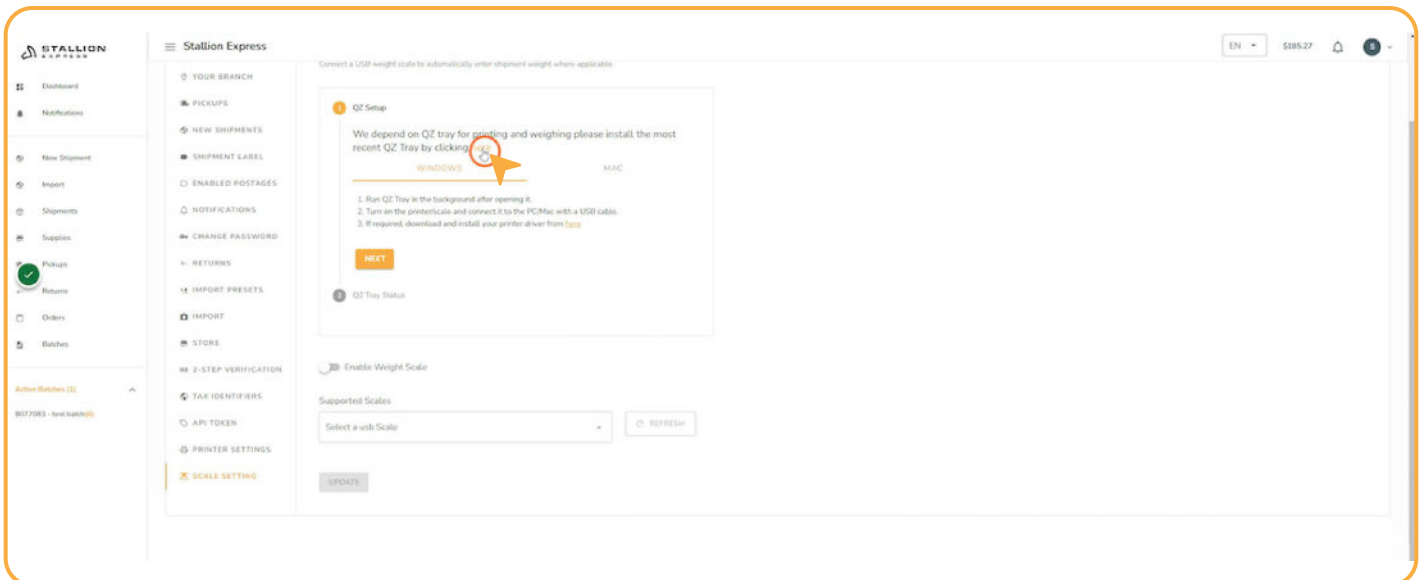
STEP 3

Click **Scale Setting**.



STEP 4

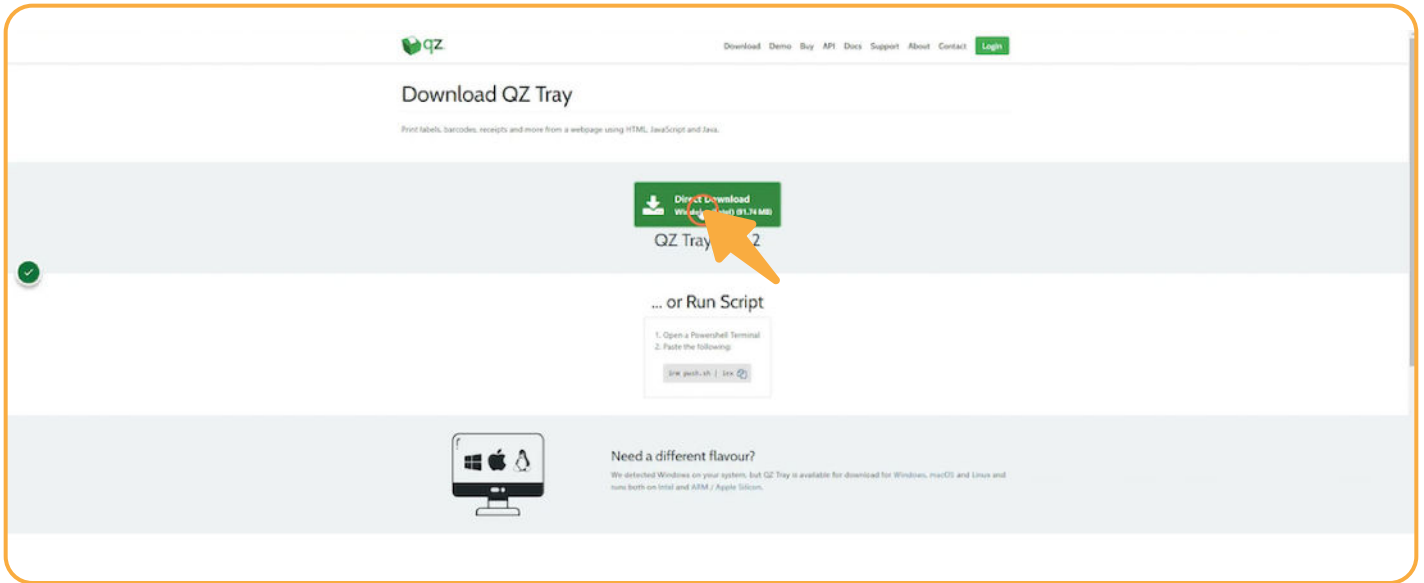
Click **here** to download the most recent QZ Tray.





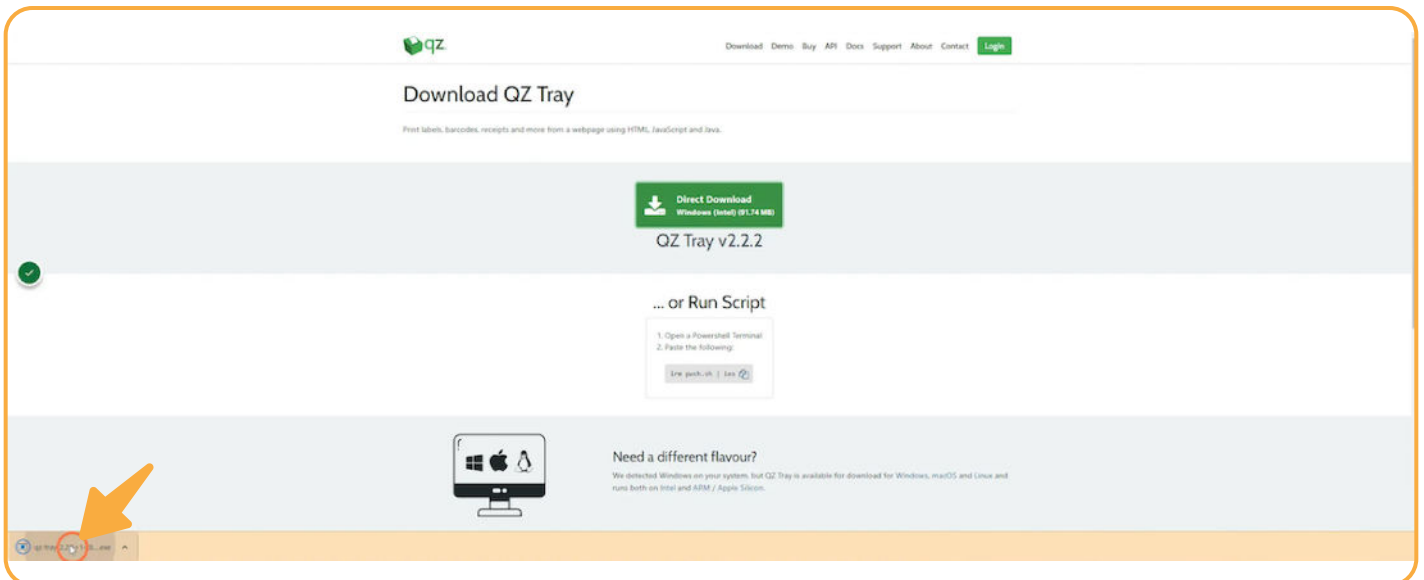
STEP 5

Download QZ Tray.



STEP 6

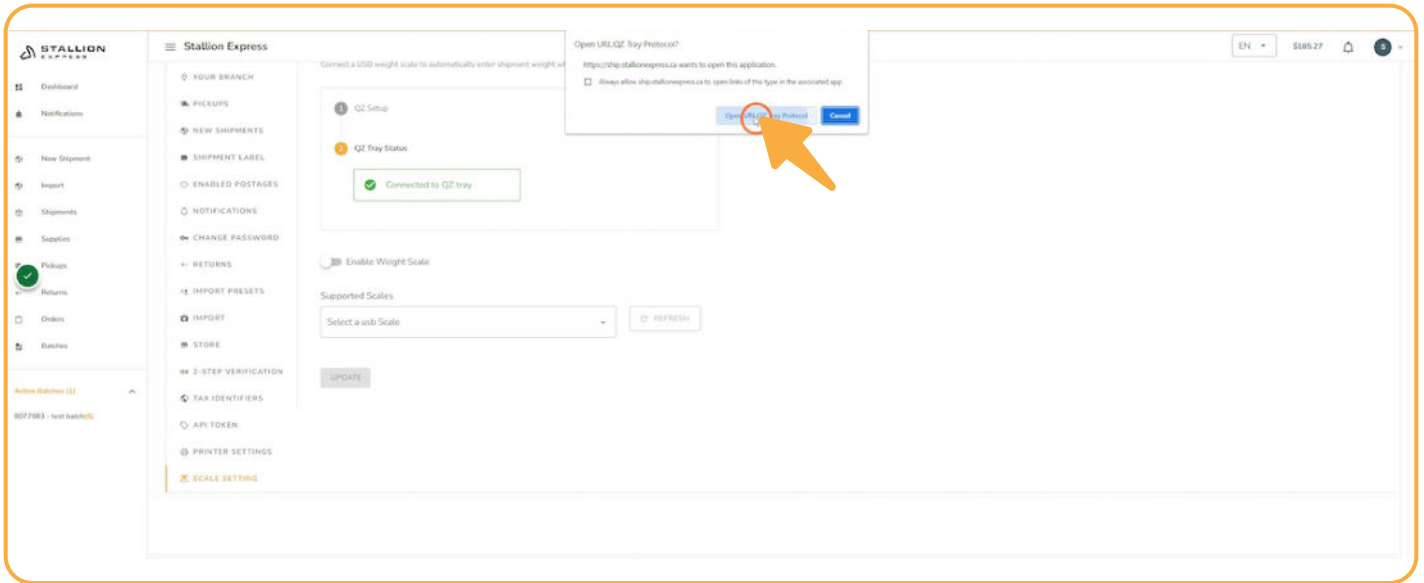
Open the file and install.





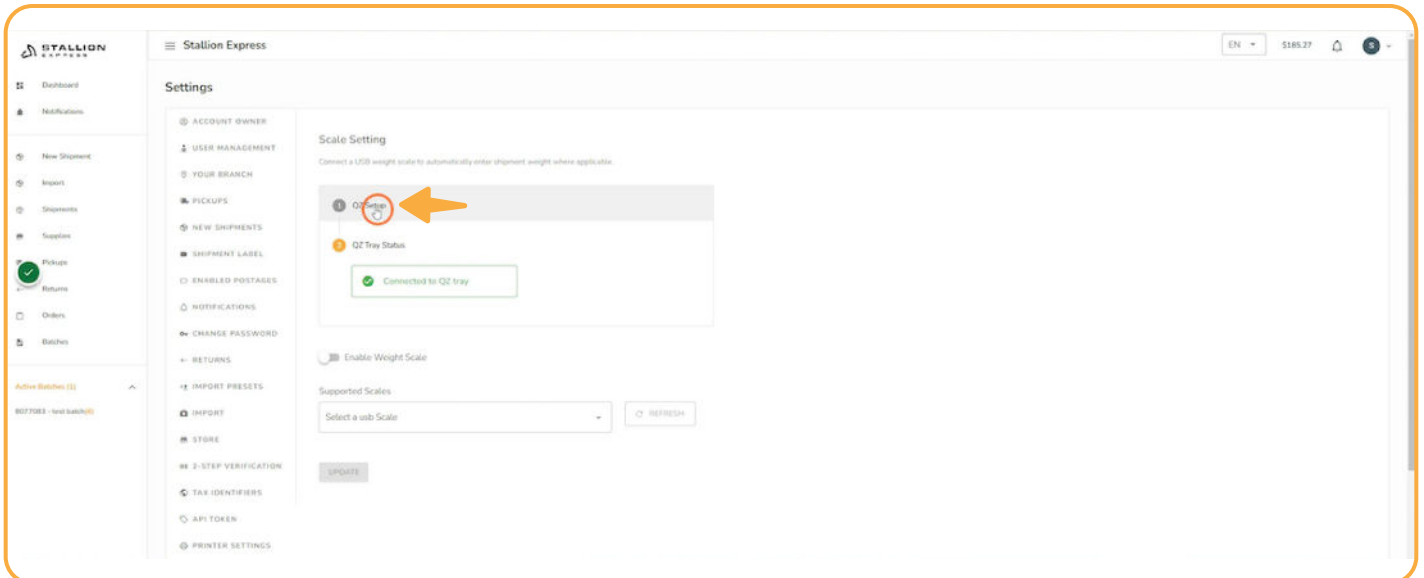
STEP 7

Click here to open QZ Tray.



STEP 8

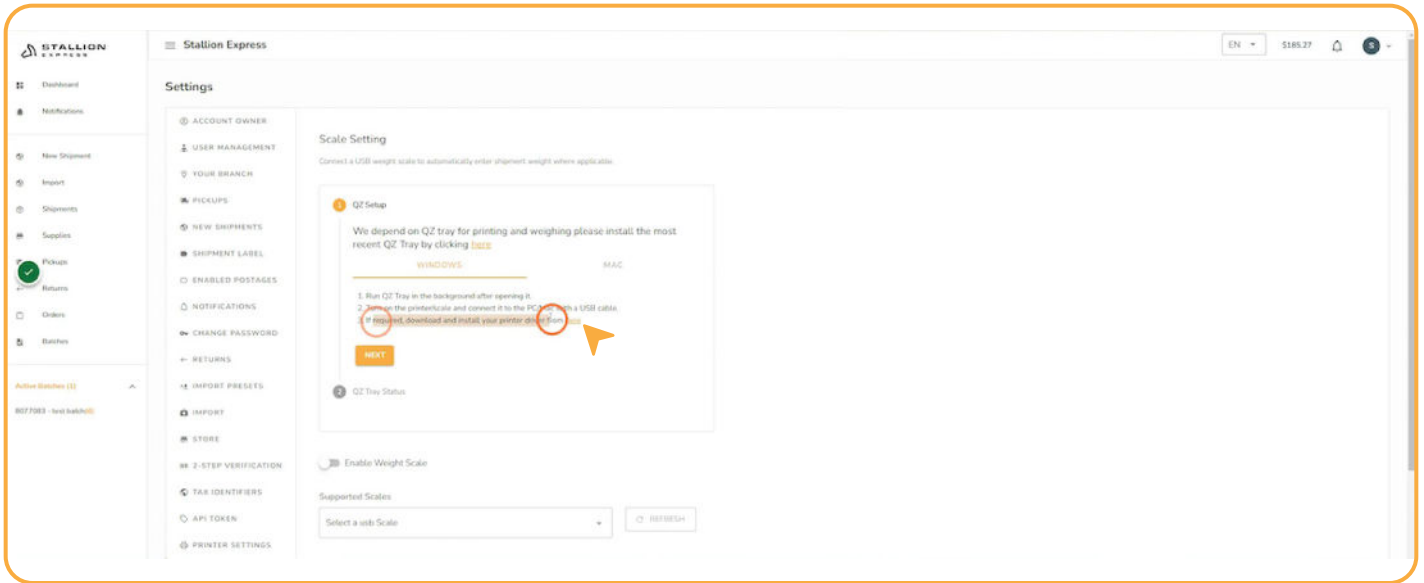
Click **QZ Setup**.





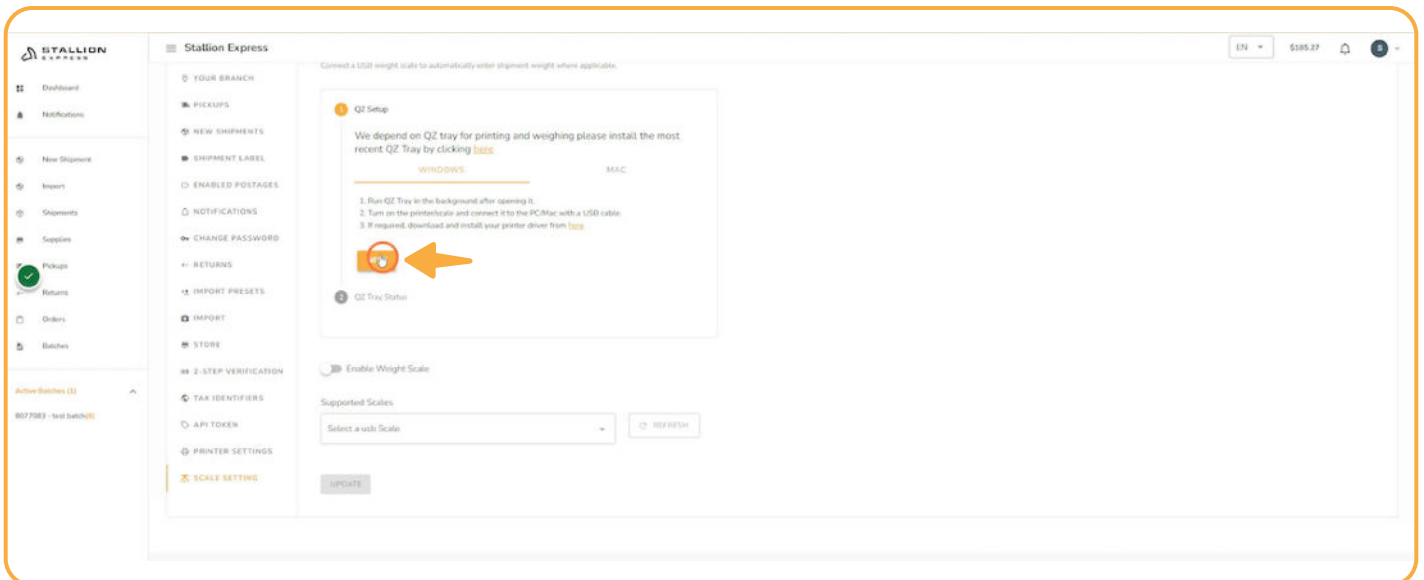
STEP 9

If required, download and install your label printer driver.



STEP 10

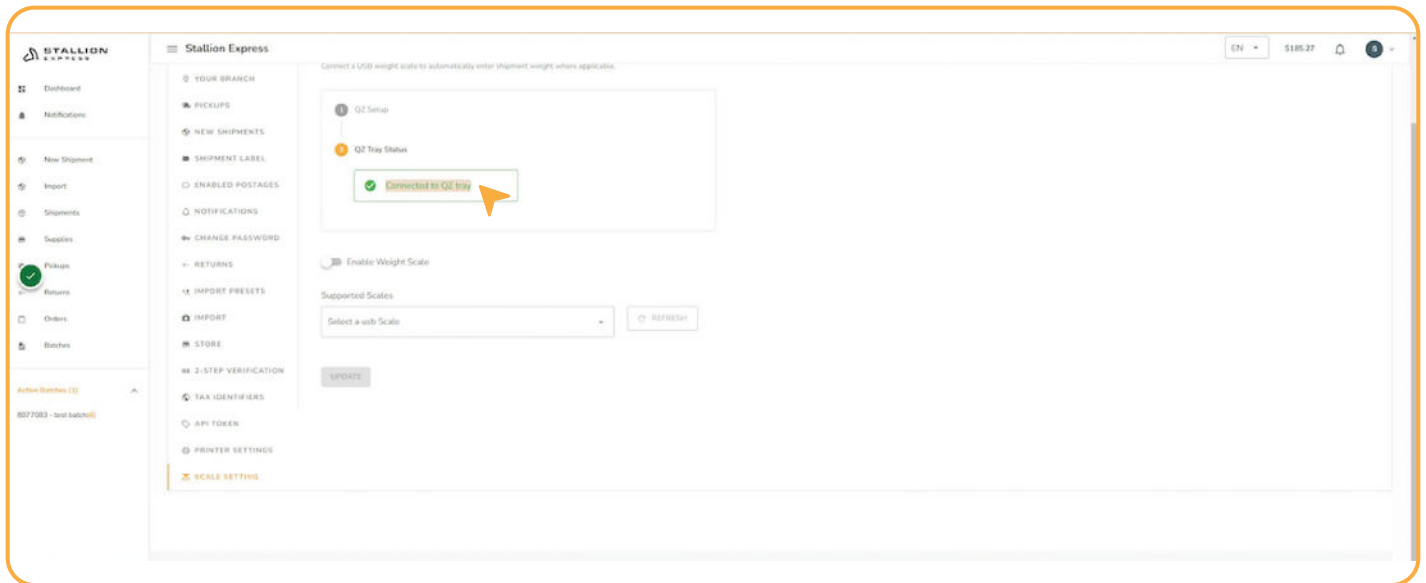
Click **Next**.





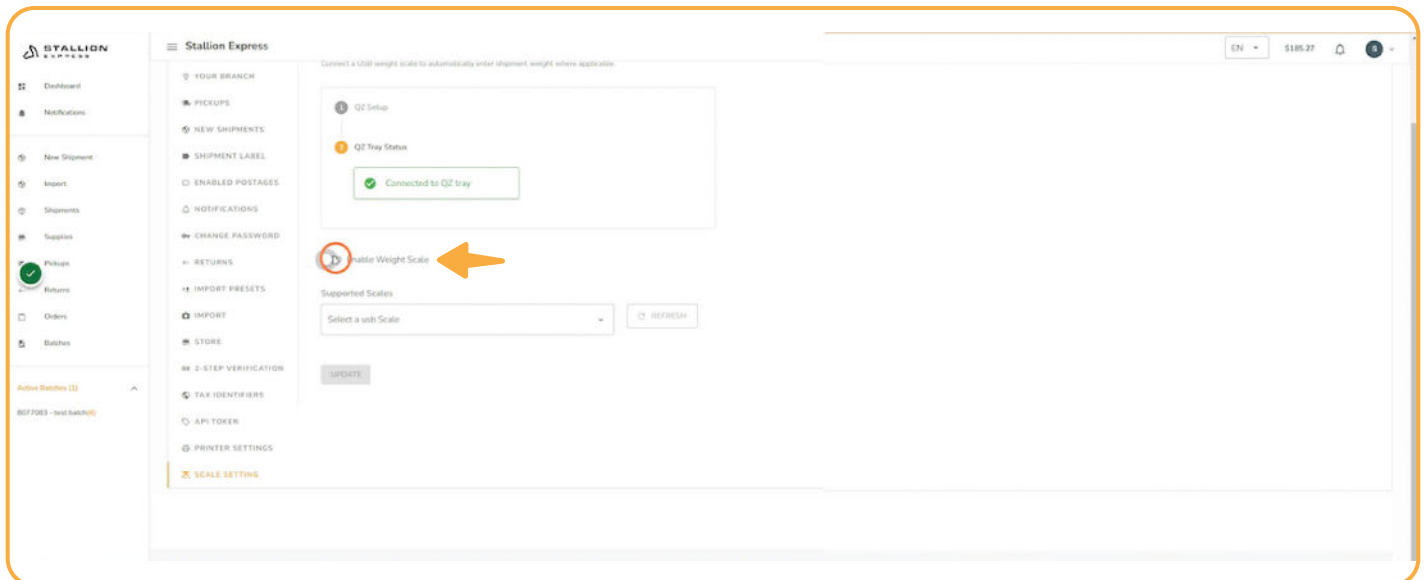
STEP 11

Check your QZ Tray status.



STEP 12

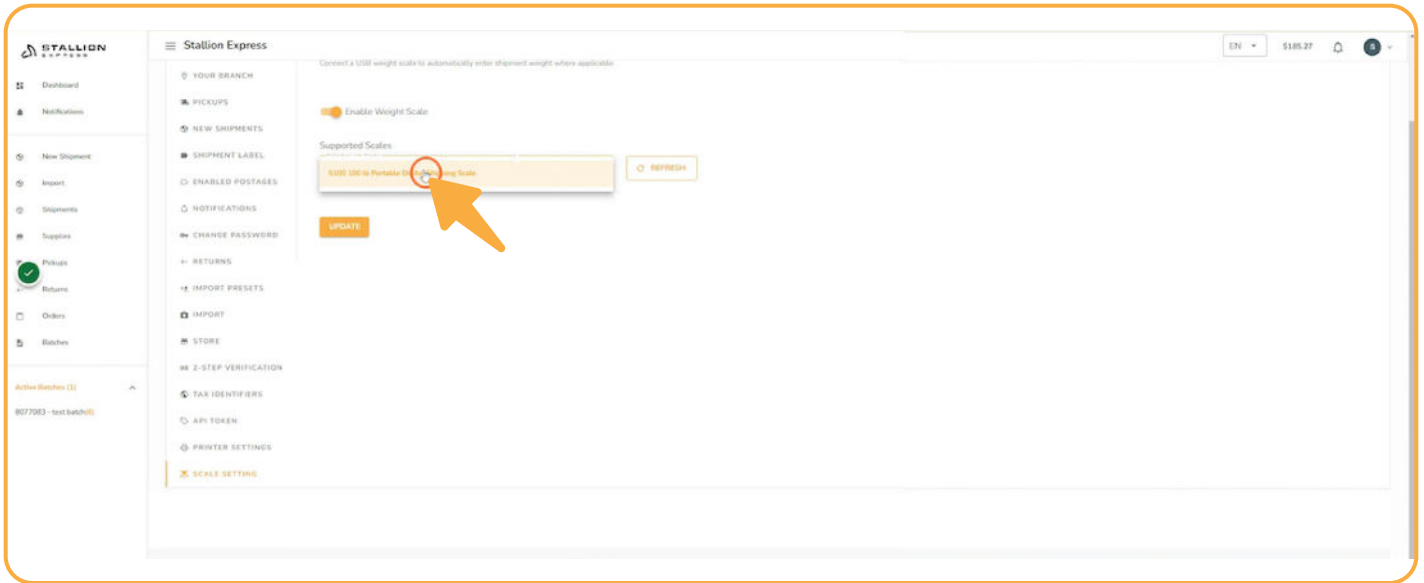
Toggle on to enable your weight scale.





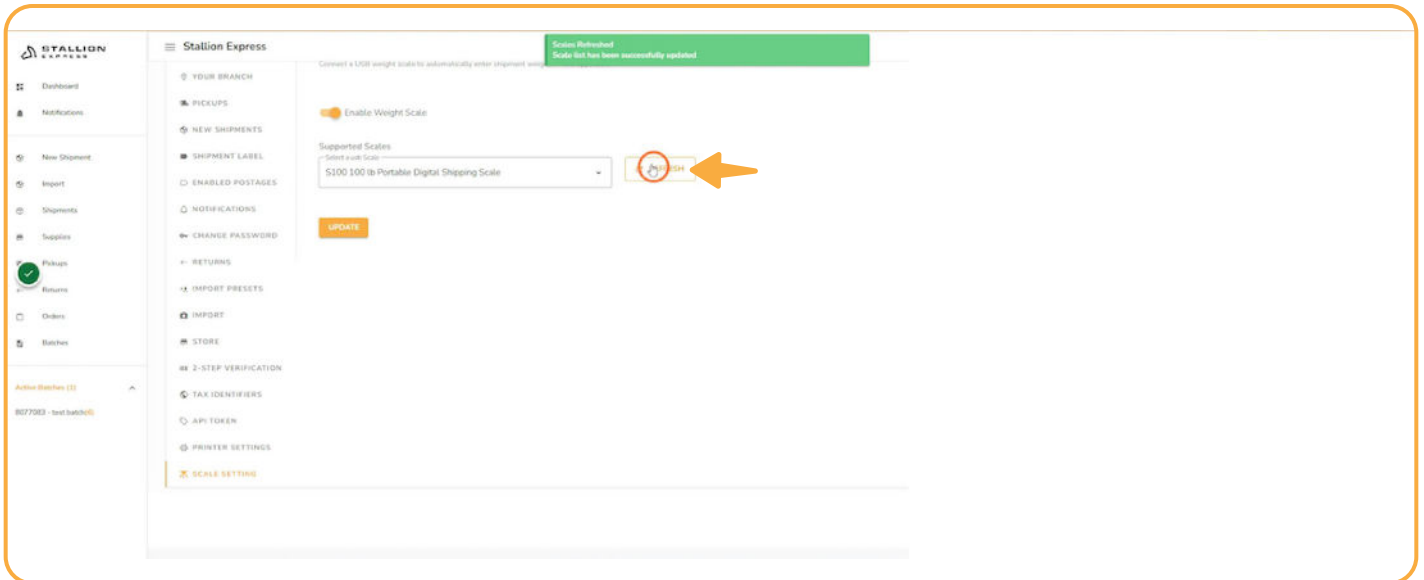
STEP 13

Select your supported scale from the drop-down menu.



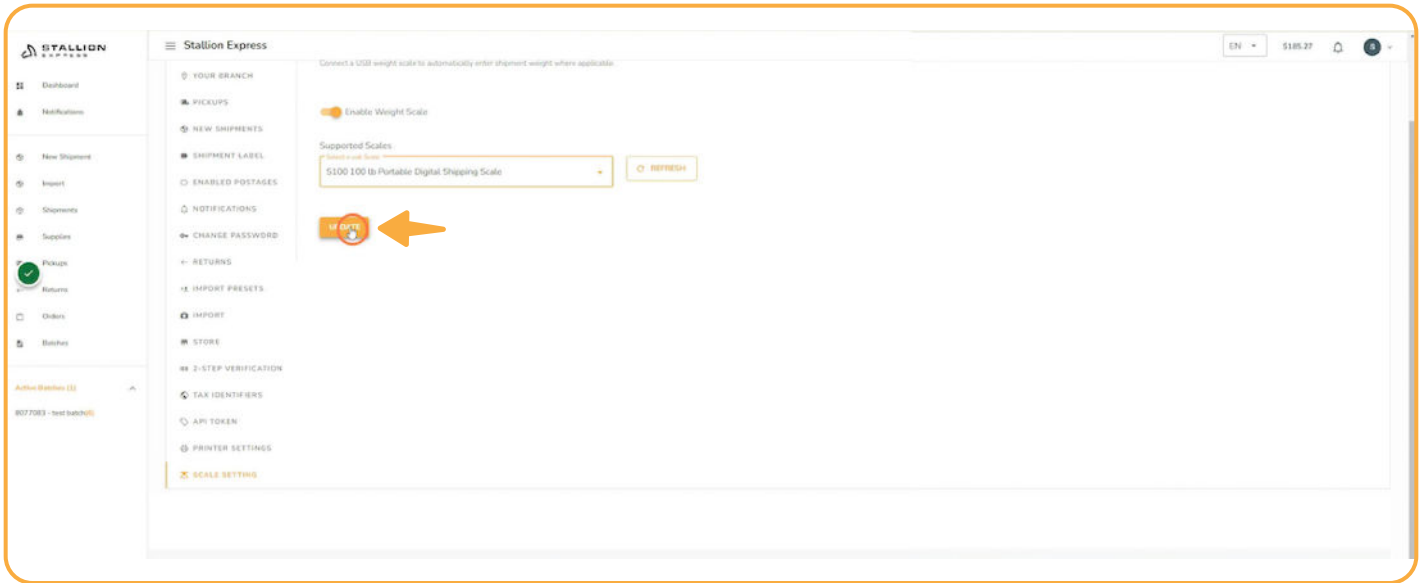
STEP 14

Click **Refresh**.

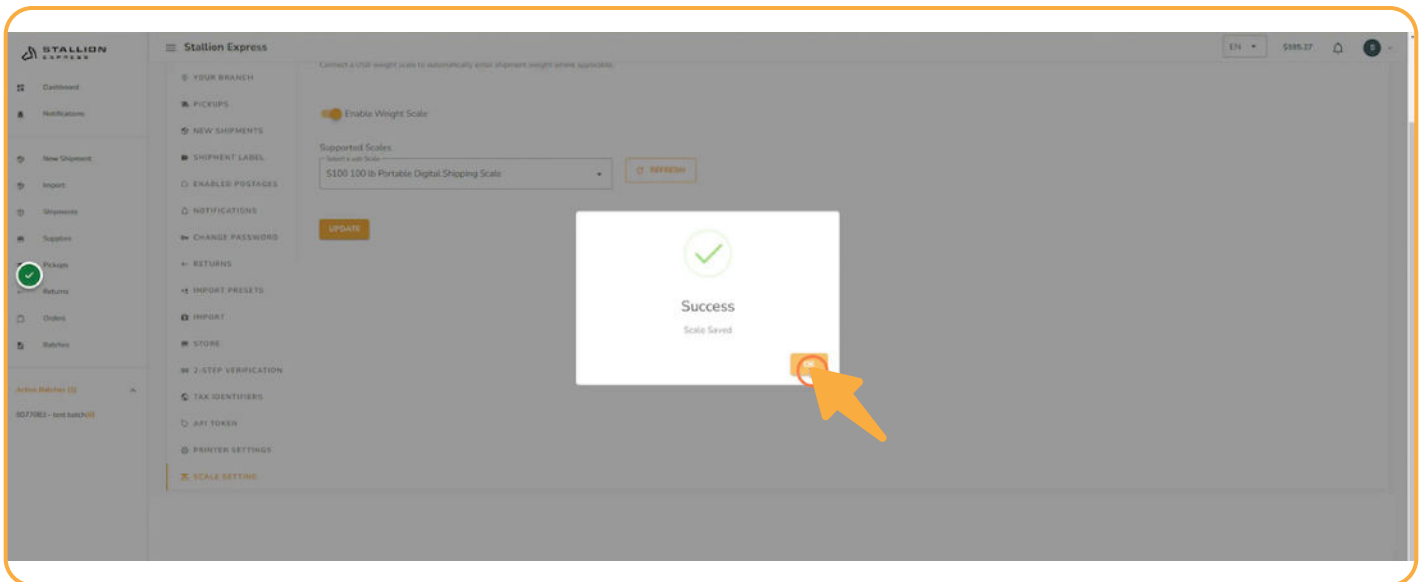




STEP 15
Click **Update**.

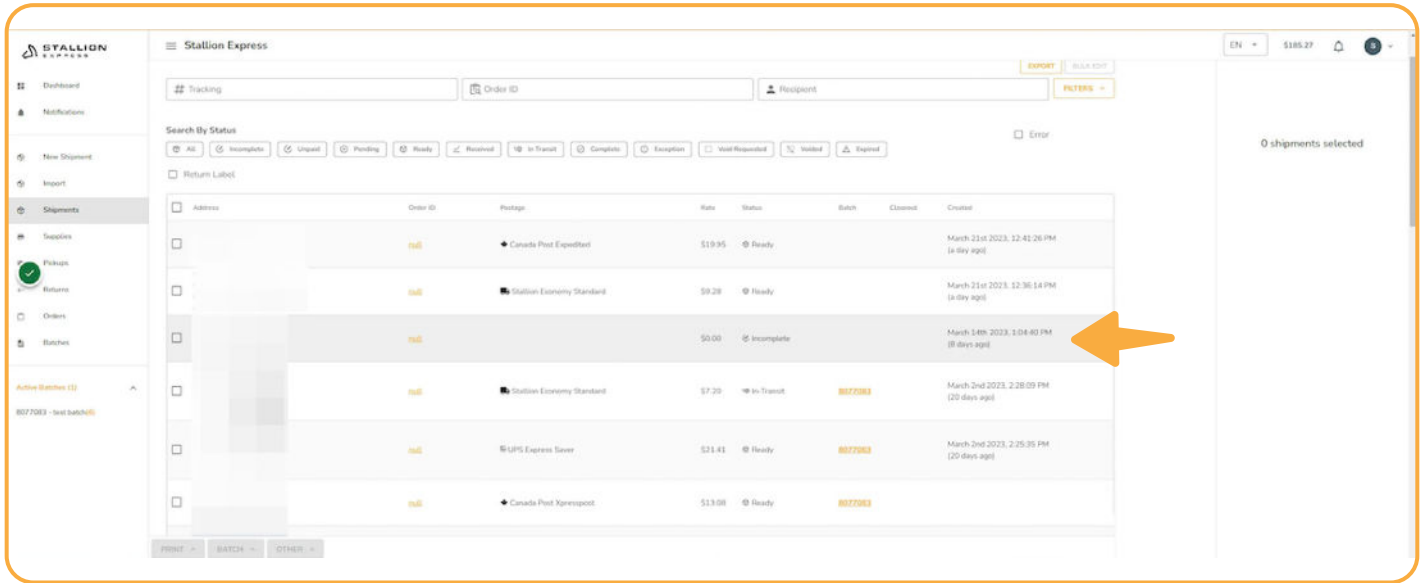


STEP 16
Your weight scale is now connected!



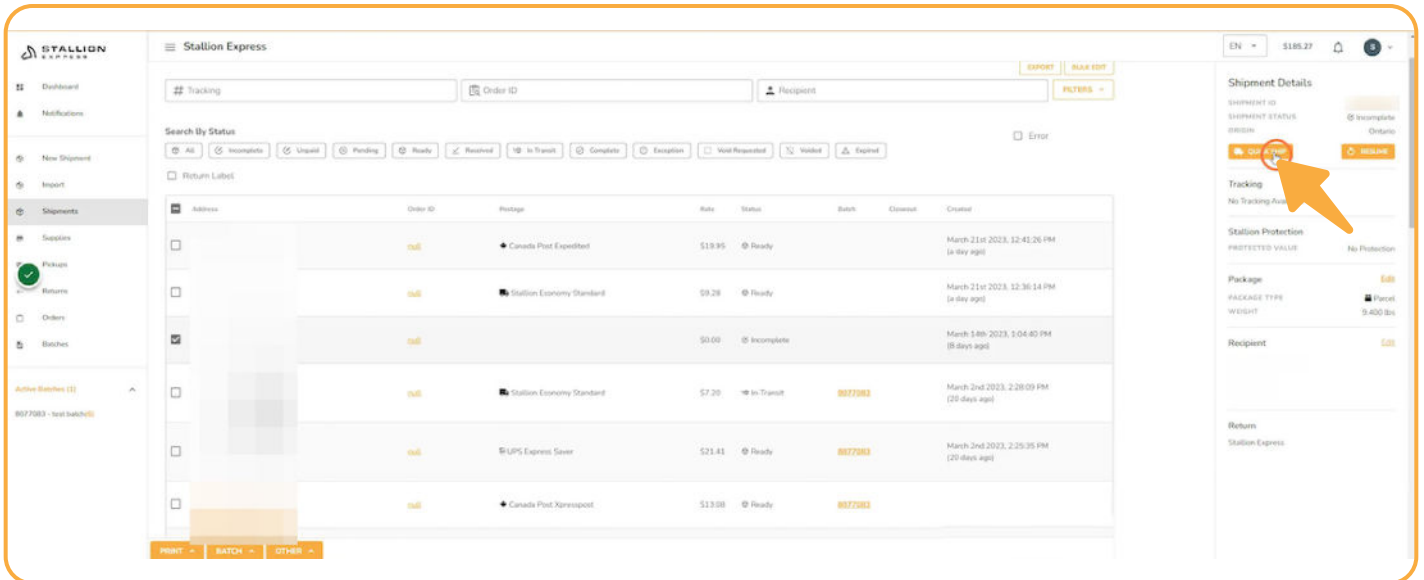
STEP 17

Now, let's try this feature on a shipment. Go to the **Shipments** page and select a shipment.



STEP 18

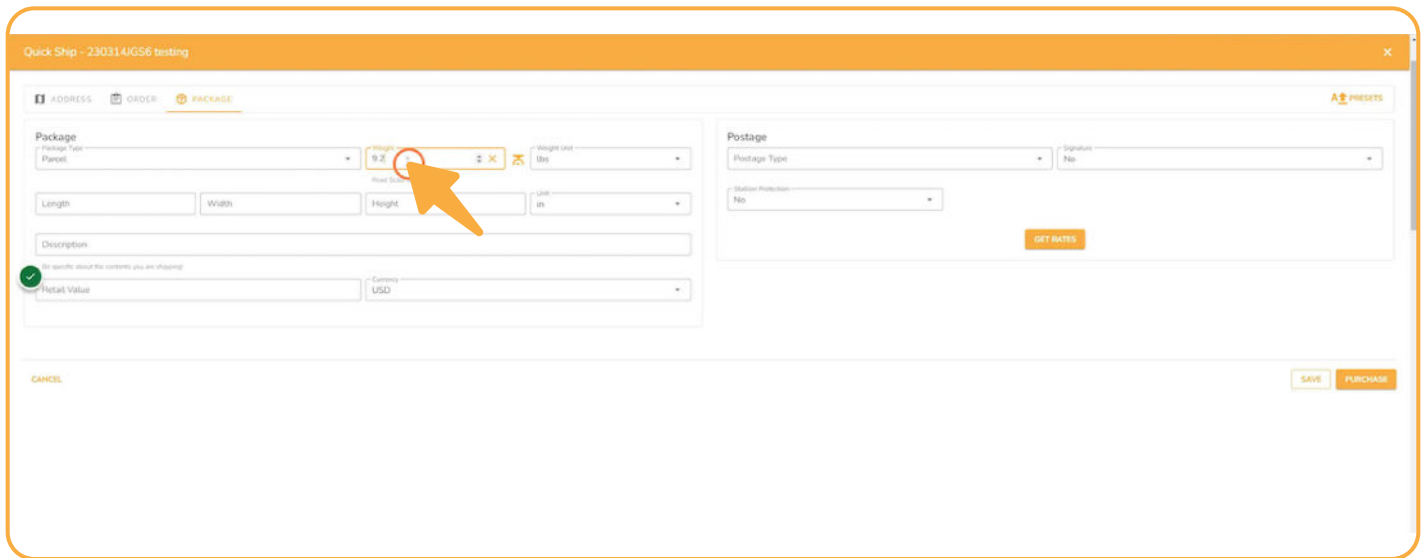
Click **Quick Ship**.



STEP 19

View the weight form field. From here, anything you place on your connected weight scale will reflect in this form field as the inputted weight.

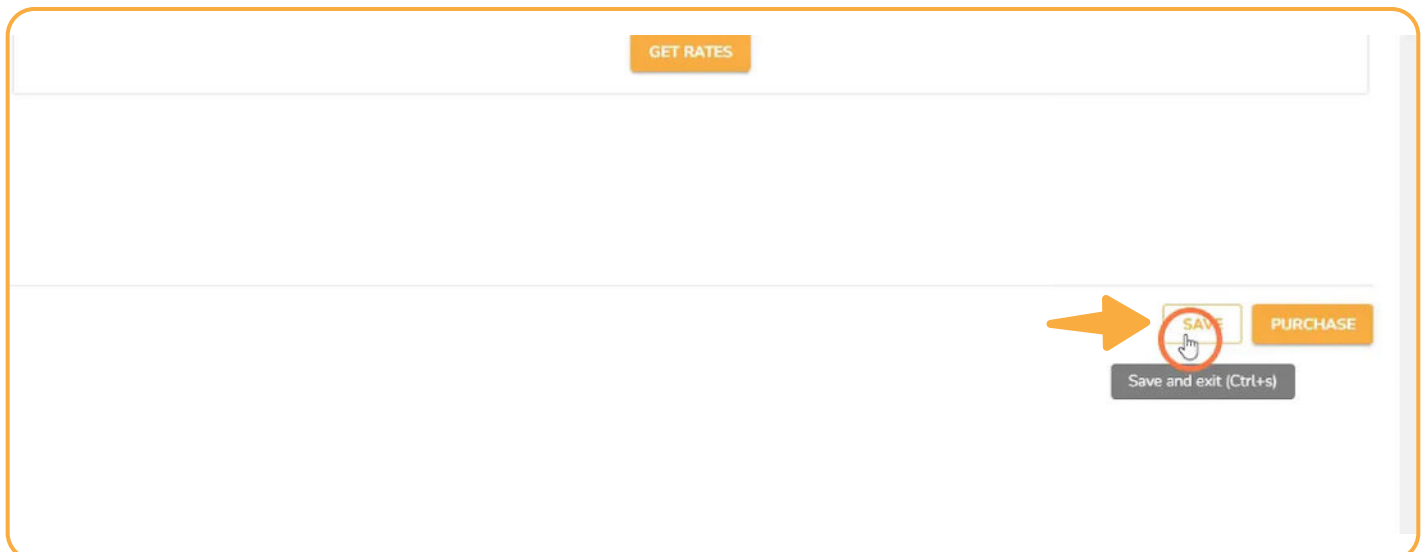
*Tip: If you change the weight unit on your scale, it'll also automatically update on this page as well.



The screenshot shows a web form titled "Quick Ship - 230314GS6 testing". The form is divided into several sections: "ADDRESS", "ORDER", and "PACKAGE". The "PACKAGE" section is active and contains fields for "Package Type" (Parcel), "Weight" (9.2), "Weight Unit" (lbs), "Length", "Width", "Height", "Description", and "Retail Value" (USD). The "Weight" field is highlighted with a red circle, and an orange arrow points to it. The "Postage" section includes "Postage Type" and "Signature" (No). At the bottom, there are "GET RATES", "SAVE", and "PURCHASE" buttons.

STEP 20

Now, you can either **Save** and exit or **Purchase** your shipping label.



The screenshot shows the bottom portion of the "Quick Ship" form. The "GET RATES" button is visible at the top. Below it, the "SAVE" and "PURCHASE" buttons are highlighted. A red circle is drawn around the "SAVE" button, and an orange arrow points to it. A tooltip "Save and exit (Ctrl+s)" is displayed below the "SAVE" button.